

Name and Date of Meeting	Minute Reference	Title of Agenda Item	Decision Made	Associated Costs	Conflicts of Interest Reported by	How the Conflict was Managed	Date Reported to Audit Committee
Commissioning Executive Committee 08 April 2021	CE/42.3/21	The Red House Adult Hearing Aid Clinic	The committee agreed that if Red House wants to continue to provide the service then a formal NHS E contract at tariff or lower needs to be put in place, with clear activity reporting. The committee are also recommending going to consult with stakeholders including patient engagement the proposal to decommission the service and for activity to be picked up by the acute trust. A further paper will be presented to the committee in July.	n/a	N Small and K Page	Both board members were excluded from decision making.	22-Apr-21
Commissioning Executive Committee 08 April 2021	CE/43.3/21	Non-scalpel Vasectomy Service, Tollgate Clinic Self-Referral Pilot 12 months	The committee approved the roll out of a 12-month, self-referral no-scalpel vasectomy pilot for the population of west Hertfordshire commencing in May 2021.	n/a	n/a	n/a	22-Apr-21
Commissioning Executive Committee 08 April 2021	CE/44.3/21	Non-Emergency Patient Transport Service Extension	The committee recommend to the Board the approval for the extension on the NEPTS contract provided to HVCCG by EEAST to 31 March 2023 with completed EQiAs and QiAs.	The contract values to £2,484,410 and £2,519,192 for 2021/22 and 2022/23 respectively. Setting aside any block arrangements for H1, the 2 year contract value for 2021/23 to NHS Herts Valleys CCG would be circa £5,0003,602.	n/a	n/a	22-Apr-21
Commissioning Executive Committee 08 April 2021	CE/45.2/21	Keech Palliative and End of Life contract extension (two year)	The committee approved the Keech Palliative and End of Life contract extension from April 2021 to March 2023 in line with the contract.	£179k per annum	n/a	n/a	22-Apr-21
Commissioning Executive Committee 08 April 2021	CE/46.3/21	Integrated Asthma / Wheeze Service for nurse-led admission avoidance	The committee approved the clinical model and pathway for Integrated Asthma / Wheeze Service for nurse-led admission avoidance. The committee approved Option 4 to appoint two specialist respiratory nurses to work in the community.	£157,166 (recurrent)	n/a	n/a	22-Apr-21
HVCCG Board 15 April 2021 (approved virtually)	n/a	Extension of the Community Nutrition & Dietetics Contract finance approval	The Board approved the extension of the HCT contract financial envelope for another 2 years to October 2023.	The proposal is to extend the contract for two years from November 2021 to October 2023 at the rate of £1.13m a year with an extension value of £2.26m. National net inflationary uplift will apply to contract year on year.	n/a	n/a	15-Jul-21
Senior Management Team 19th April 2021	11	Safeguarding Children policy	SMT approved the policy subject to the following amendment: Section 8 Responsible Bodies: Since April 1st 2018 NHS England co-commission General Practice Services with ENH/HVCCG's should be changed to Since April 1st 2017 NHS England co-commission General Practice Services with ENH/HVCCG's.		n/a	n/a	15-Jul-21
Audit Committee 22 April 2021	AC/56.4/21	Draft annual report and accounts 2020-21	The committee approved the draft annual report and accounts submission 2020/21.	n/a	n/a	n/a	15-Jul-21
Audit Committee 22 April 2021	AC/57.1/21	Audit committee annual report to board	The committee approved the report of the committee's activities during 2020-21 in support of the annual report and accounts for submission to the board.	n/a	n/a	n/a	15-Jul-21
Commissioning Executive Committee 13 May 2021	CE/55.3/21	Community Voluntary Transport Scheme	The committee approved continuation of Transport scheme for 2 years whilst monitoring development.	commercially sensitive information redacted	n/a	n/a	15-Jul-21
Commissioning Executive Committee 13 May 2021	CE/56.3/21	Proposal for the extension of provision of the Primary Care Covid Hot Hubs in Herts Valleys	The committee agreed current services to continue, with follow up at July meeting to present clinical model.	commercially sensitive information redacted	GPs - CC, TF and KP expressed conflict as practices member of services commissioning hubs.	The committee noted not necessary for GP's to be excused from the discussion of this agenda item.	15-Jul-21
Commissioning Executive Committee 13 May 2021	CE/57.3/21	Proposal for the provision of Long COVID Assessment and Triage Services in Herts Valleys	The committee approved proposal for the provision of Long COVID Assessment and Triage Services in Herts Valleys	commercially sensitive information redacted	n/a	n/a	15-Jul-21

Commissioning Executive Committee 13 May 2021	CE/53.3/21	Extension of the Community Ophthalmology Contract for a period of 2 years	The committee approved extension of Ophthalmology Contract for a period of 2 years.	commercially sensitive information redacted	n/a	n/a	15-Jul-21
Commissioning Executive Committee 13 May 2021	CE/59.3/21	Development of Mental Health Strategy for 2021-2026	The committee approved the development of a new Mental Health Strategy for 2021 -2026	Consulation process no financial implications	n/a	n/a	15-Jul-21
Commissioning Executive Committee 13 May 2021	CE/60.3/21	Options Paper: HUC Integrated Urgent Care Contract Extension (Paul O'Hare)	The committee agreed to approve until June 2022 subject to continued monitoring of performance within contract.	No additional cost anticipated, aside from the expected annual Contract value, as per the existing Contract.	n/a	n/a	15-Jul-21
Primary Care Commissioning Committee 13 May 2021 held in Private	PCC/35.2/21	APMS Contract – The New Surgery	The committee agreed the recommendation to support Option 1.	commercially sensitive information redacted	n/a	TS noted that she is a patient at Berkhamsted practice. TF noted that he is a patient of Rothschild House practice.	15-Jul-21
Senior Management Team 25/05/2021 (approved virtually)	n/a	CHC CYPCC Commissioning Policy	Updated CHC CYPCC Commissioning Policy which was not taken through the approval process due to Covid-19..	n/a	n/a	n/a	15-Jul-21
Senior Management Team 27/05/2021 (approved virtually)	n/a	Electrical Safety Policy	Revised Electrical Safety Policy	n/a	n/a	n/a	15-Jul-21
Primary Care Commissioning Committee held in Public 20 May 2021	PC/22.3/21	Re-purposing of Hot Hubs Appointments	The committee supported the recommendation of this paper to flex the current access model of the hubs with immediate affect to support urgent on the day demand in primary care; whilst a more robust clinical model is developed to support winter pressures and the wider system.	The cost of extending the three Hot Hubs to cover all three localities from 30 June – 31 December 2021 is £780,043. However, it is noted that the CCG only has an agreed financial envelope for H1 2021/22 and that commissioning of the Hot Hubs for H2 may need to be reassessed once the financial envelope is published.	T Fernandes	T Fernandes was not included in the discussion and decision of this agenda item	15-Jul-21
Primary Care Commissioning Committee held in Private 20 May 2021	PCC/43.3/21	Outline Business Case (OBC) commercially sensitive information redacted	The committee approved the OBC	commercially sensitive information redacted	n/a	n/a	15-Jul-21
Primary Care Commissioning Committee held in Private 20 May 2021	PCC/45.3/21	Pathfinder Alternative Provider of Medical Services (APMS) contracts options paper	The committee approved the recommendation to extend Pathfinder Practice (by up to 24 months).	commercially sensitive information redacted	n/a	n/a	15-Jul-21
HVCCG Board meeting held in Public 27 May 2021	B/22.4/21	Establishing the Integrated Care Partnership in West Herts	The Board noted the progress made during 2020/21 in terms of the ICP development and the delivery of more integrated care for our patients and residents. The Board approved: The strategic milestones for 2021/22 The name and logo for the ICP The revised terms of reference for the ICP board.	n/a	n/a	n/a	15-Jul-21
Boards meeting in Common in Public with ENHCCH, HVCCG, WECCG 27 May 2021	BiC/26.3/21	Governance Report	HVCCG Board approved the Assurance Framework for HVCCG. HVCCG Board Ratified extension or amendments to policies referenced in appendix 13, with the other two boards noting these updates	n/a	n/a	n/a	15-Jul-21

Boards meeting in Common in Public with ENHCCH, HVCCG, WECCG 27 May 2021	BIC/27.2/21	Draft Annual Report and Accounts 2020-2021 – summary update	Herts Valleys CCG Board noted the draft submission which was circulated for comment on 28 April 2021. Confirmed that so far as each individual member of the board is aware, there is no relevant audit information of which the CCG's auditor is unaware that would be relevant for the purposes of their audit report; The board member has taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the CCG's auditor is aware of it. Delegated authority to approve the final Annual Report and Accounts (ARA) submission to the Audit Committee who will meet on 10 June 2021.	n/a	n/a	n/a	15 July 2021
Commissioning Executive Committee (minutes not yet approved)	CE/69.3	Pilot to assess the utilisation of dermatoscopies in primary care for 2ww/urgent GP suspected skin cancer referrals to West Herts Hospital Trust	The committee agreed to approve 12 month pilot	The pilot will be funded through NHS Elect funding and East of England Care Hub funds. A total of £64,367 has been awarded to facilitate dermatology transformation in Herts Valleys and £41,546 of this has been allocated to undertake the proposed pilot Funding for practices/ PCNs taking part in the pilot (Pathway Redesign) £22,580 Specialist training provision £4,110 Dermoscopes x 10 iPod Touch x10 £14,856 Total £41,546	AF, TF & PS – as practices included in pilot	AF, TF excluded from decision. CC chaired item. KC lead paper although PS included in discussion.	15-Jul-21
Commissioning Executive Committee (minutes not yet approved)	CE/71.3	Urgent Care Paper options to be presented for public engagement, St Albans MIU development (Ian Armitage)	The committee approved proposal to commence Public Engagement	The financial values included within this paper are illustrative only and the actual costs will depend on the fully worked up delivery model adopted. These are not subject to approval at this time as part of this paper.	DCC, RP Practice partners in St Albans which holds shares in STAHFED, the GP Federation for St Albans & Harpenden.	DCC, RP excluded from decision.	15-Jul-21
Senior Management Team 14/06/2021 (approved virtually)	n/a	Manual Handling Policy		n/a	n/a	n/a	15-Jul-21