

Herts Valleys CCG Board Action Log

Action Log	Date of Meeting	Subject	Action	Responsible Officer	Due Date	Comments	Date of Meeting to be Reviewed	Status
B/120.1/15	29.01.15	Cancer Review Update Report	A further update would be provided to the Board at its May 2015 meeting	L Gaffney/P Sawyer/A Shah	30.05.15 03.09.15	an update was scheduled to be brought back to the May 2015 Board meeting but has now been put back to the September 2015 meeting.	04.06.15	Open
B/155.2/15	02.04.15	Patient Story	noted that there was a need to improve primary care facilities in relation to physiotherapy services for patients in localities as well as providing support to GP Practices with training and development of all staff including receptionists with regards to customer service	L Gaffney	04.06.15	Noted for inclusion on the next TERL group agenda	04.06.15	Completed
B/156.3/15		Patient Story	an agenda item would be added to a future Joint Co-Commissioning Committee meeting with NHS England with regards to the impact of primary care services	N Bell	04.06.15	Noted added to the next Joint Co-commissioning Committee agenda	04.06.15	Completed
B/157.8/15		Operational Plan 2015/16	the information stating that one in six of the CCG's population would experience mental health problems over the course of their life was incorrect and it was actually one in four. It was agreed the figure would be checked with Public Health prior to any amendments being made before submission to NHS England	L Gaffney	07.04.15	information checked prior to submission	04.06.15	Completed
B/157.9/15		Operational Plan 2015/16	arrangements would be made for the Operational Plan to be monitored by Commissioning Executive on a quarterly basis with a report presented on the outcome of each review to the Board going forward	L Gaffney	31.07.15	Noted for inclusion on Commissioning Executive Agenda from July 2015 and added to Board workplan from September 2015 onwards	04.06.15	Completed
B/160.2/15		2014/15 Annual Report and Accounts Proposed Approval Process	agreed that delegated authority was granted to the Audit Committee to review and approve the draft Annual Report and Accounts at its 19 May 2015 meeting and the Accountable Officer sign off the Annual Accounts upon recommendations received from the Audit Committee	Audit Committee	19.05.15	the Audit Committee approved the Annual Report and Accounts subject to a few changes being made and recommended to the Accountable Officer to sign off and submit to NHS England by the deadline date	04.06.15	Completed
B/160.3/15		2014/15 Annual Report and Accounts Proposed Approval Process	agreed that the draft Annual Report and Accounts would be circulated to all Board members for comment prior to the 19 May 2015 Audit Committee meeting	A Warren	19.05.15	Completed. Circulated to Board prior to 19 May 2015 Audit Committee for review and comment	04.06.15	Completed