

**Addendum to:**

**NHS Herts Valley Clinical Commissioning Group Constitution 2019 Version 1.6**

**1. Introduction**

- 1.1 This Addendum is to be read in conjunction with Appendix 3: Standing Orders of NHS Herts Valley Clinical Commissioning Group Constitution 2019 (version 1.6) (“the Constitution”).
- 1.2 The purpose of this Addendum is to provide the CCG with the ability to agree short-term extensions to the terms of service for certain of its Governing Body members, during the transitional period running from 25<sup>th</sup> March 2021 to 31 March 2022, while the CCG explores the possibility of a merger with NHS West Essex CCG and NHS East & North Hertfordshire CCG.
- 1.3 The same arrangements have been adopted by both NHS West Essex CCG and NHS East & North Hertfordshire CCG.
- 1.4 This Addendum shall take effect on 25<sup>th</sup> March 2021 and shall apply until 31 March 2022, unless it is rescinded prior to that date.
- 1.5 Appendix 3 of the Constitution continues to apply, subject to any modification set out in this Addendum. If any section of Appendix 3 conflicts with the contents of this Addendum, this Addendum shall take precedence.

**2. Variations**

- 2.1 Any variations to this Addendum shall be implemented by the means specified in Section 1.4.2 of the Constitution.

**3. Terms of Office**

- 3.1 Notwithstanding Section 5.1.5 of Appendix 3 of the Constitution, the following shall apply:
  - 3.1.1 The Governing Body may approve an extension of the term of office of any individual currently performing the role of *GP Member*, so as to enable them to serve until 31 March 2022, subject to the grounds pertaining to removal from elected membership of the Governing Body (as stipulated in Standing Order 5.1.6) continuing to be met.
  - 3.1.2 Notwithstanding Standing Order 5.1.1, no election or other Member approval process shall be required in order to approve a proposed extension of term for GP Member roles.
  - 3.1.3 All other eligibility requirements for the role of GP Member shall continue to apply.
  - 3.1.4 The Governing Body may approve an extension of the term of office of any individual currently performing the role of *Lay Member, Registered Nurse and Secondary Care Specialist Doctor*, so as to enable them to serve until 31 March 2022.

3.1.5 The maximum of nine years tenure specified for a Lay Member, Registered Nurse or Secondary Care Specialist Doctor may be disapplied if necessary, so as to allow for an extension of term as per 3.1.1 and 3.1.2 above.

**4. Decision making on matters relating to extensions of term**

4.1 At any meeting at which the Governing Body considers a proposal for an extension of term to one or more of its roles, in accordance with the provisions set out above, the individual whose role is being considered for extension shall step-out from the meeting and not be part of the formal decision-making process.

Date Addendum adopted:

25<sup>th</sup> March 2021